

Approval for Collaborative Course

1. Department 1: _____

Department 2: _____

(For additional departments, include on separate sheet.)

The following information must agree with information on a New Course Proposal Form included with this form.

APPROVALS:

Department Chair _____ Date _____

College Curr. Comm. Chair _____ Date _____

College Dean _____ Date _____

2. Course Number _____ Title _____ Units _____

Grading Method: _____ Letter Grade: _____ Cr/NC Only _____

Acceptable for GE?

Prerequisites:

Description:

3. Agreement by Departments: Senate policy on collaborative courses includes the following statements:

Conditions of Collaboration

Every department participating in a collaborative course must agree to any change in course title, number, prerequisites, description, unit value, or grading method. If any participant department disagrees to a proposed change, then no change will be made. If any department withdraws from participation in a collaborative course, then the course itself is deleted, and each department must formally reapply by the new course proposal process to teach that material, even if the department taught that material before the collaboration.

If a collaborative course is acceptable for G.E., the following General Education policies apply. No more than 12 units from one department or collaborative courses listed in that department may be used in General Education, even if the student enrolls under the alternative listing. No more than 7 units from one department or collaborative courses listed in that department may be used in Sections II, III, and IV combined, even if the student enrolls under the alternative listing. Courses in a student's major department or collaborative courses listed in the student's major department may not be used in Section IV (Explorations), even if the student enrolls under the alternative listing.

A collaborative course must have the same title, number, prerequisites, description, unit value, and grading method in its description as listed in every participating department.

Experimental topics courses, General Studies 250 and 350, and variable titled and variable unit courses are not eligible to be considered as collaborative courses.

Catalog and course schedule listings must indicate that the course is a collaborative course that is listed in more than one department.

The participating departments must collaborate on course content.

The participating departments must agree to the special conditions on collaborative courses described above. If the course is offered for General Education credit, the participating departments must agree to the special conditions on collaborative G.E. courses described above.

Students may take the course under any of its listings to fulfill any one department's requirements.

No more than 20% of the courses in any department or program may be collaborative courses.

Department 1 agrees to above policy. Dept. Chair: _____

Department 2 agrees to above policy. Dept. Chair: _____

4. Description of collaboration (on following page).

