

# Parking Information

## PARKING PERMITS AND REGULATIONS

California law and code require the payment of parking fees by State University employees and students for parking on State University property.

**Important: Parking decal sales are not limited. Therefore, the purchase of a parking decal in no way guarantees parking space availability.**

## PARKING DECALS

If not *purchased* during RegLine registration, parking decals may be purchased at the University Cashiers Office, SS-2620 or at Aztec Shops. **CAUTION: DO NOT PURCHASE PERMITS FROM INDIVIDUALS – THEY MAY BE COUNTERFEIT.**

**DECAL AND/OR OTHER VALID PARKING PERMITS ARE REQUIRED AT ALL TIMES.**

Decal permit holders can obtain a temporary loan car permit at the Information Booth located in the Chemical Sciences Laboratory Building between 0730-1600 or at the Parking Office of the Department of Public Safety, between the hours of 8 a.m. to 4:30 p.m., Monday through Friday. Any special and/or temporary permit is valid only for the date, time, and location specified.

**If the Information Booth and the Public Safety Parking Office are closed, parking permit requests or inquiries should be directed to the Public Safety Dispatcher, 619-594-1991 (always open).**

## PERMIT AND DECAL REGULATIONS

1. The permit or decal must be clearly visible at all times to be valid.
2. The permit or decal must be properly placed in order to be valid. Parking citations will be issued for improper placement.
3. Parking decals are valid only if displayed as follows: the left rear bumper of motor vehicles; the left front fork of motorcycles (or mopeds); or on a "carpool" card available at the University Cashiers Office and the Aztec Center Information Booth. This card is free and it is available to carpoolers, individuals using more than one vehicle, and those not wishing to place a decal on their vehicle bumper. Cards may not be used again.
4. Alternative locations for decal placement may be approved. Applications for such alternative placement must be made, in writing, at the Parking Office.
5. Temporary parking permits and carpool permits must be displayed on the driver side of the dashboard of the vehicle.
6. The parking decal is not transferable and must not be altered or photocopied.
7. When using a special area permit, remember to also display your valid SDSU parking decal as well.
8. Disabled faculty, staff, and students are required to display their SDSU Decal and DMV Placard in order to park in Handicapped spaces on campus. This requirement is authorized by Section 21113a. of the California Vehicle Code.

## PARKING REGULATIONS

These regulations are enforced at all times, 24 hours a day, including Saturdays, Sundays, and holidays:

1. All provisions of the Motor Vehicle Code of the State of California.
2. Vehicles must be parked in designated parking spaces only.
3. Vehicles must be parked completely in stalls with the front of the vehicle facing into the stall and the rear facing the roadway.

4. All motor homes, recreational vehicles, trailers, buses, trucks and/or any other type of vehicle whatsoever exceeding regular passenger car width or length must obtain clearance from the Department of Public Safety Parking Office prior to parking on campus, regardless of the fact that they may possess a valid parking decal.
5. Vehicles cannot be used as living units while parked on campus. Vehicles must not be left overnight, except in dormitory lots (with permit), without clearance from Public Safety.
6. The responsibility for finding legal parking spaces and for compliance with any and all state, University, and/or city rules and regulations rests with the motor vehicle operator. Lack of space or knowledge of applicable rules and regulations is not a valid reason for violation.
7. Where authorized, violators will be towed at their own expense or have their vehicles immobilized via the attachment of a "boot" device, until all outstanding parking citations and/or charges are satisfied.
8. Parking on state property is at the risk of the individual. Neither the state nor the University assumes liability for any loss or damage to any vehicle, its contents, or its owner and/or occupants arising in any manner from the use of parking facilities, permits, decals, or roadways or other property of the University.
9. "Overnight" Parking Permits: Certain university parking lots have been designated for parking between the hours of 1:00 a.m.-6:00 a.m., Monday-Friday. Permits are required in addition to regular parking decals. Call 619-594-6671 for further information. **Note:** Please read the signs in each location; certain areas have been marked for **NO** overnight parking.

## NO PARKING IS PERMITTED –

On a permanent basis of 24 hours a day, seven days per week (including holidays):

1. In areas designated "Handicapped," "Special Permit," or painted yellow (Service/Load/Unload) unless accompanied by a valid permit for that particular area. When the Information Booth located in the Chemical Sciences Laboratory Building is closed, permits for these areas may be obtained from the Public Safety Dispatcher. There is a cost for business permits; contact the Parking Office, 619-594-6671.
2. In any area marked or painted red.
3. In any area not clearly designated as a parking space.
4. In any area posted with a sign or designation restricting or defining specific use.
5. In any dirt, grass, or other nonpaved area.
6. In any dormitory parking area, unless accompanied by a valid permit for that area.
7. In any Faculty/Staff (F/S) space without the proper permit where expressly stated.

## TEMPORARY PARKING PERMITS (For permit holders only)

Temporary parking permits can be obtained at the Parking Information booth located at the Chemical Sciences Laboratory Building or the Public Safety Parking Office during the hours specified above for the following needs:

1. *Sale of Decal Vehicle*

If a decal holder must use another vehicle (e.g., decal vehicle being repaired, decal vehicle sold), a temporary permit must be displayed. If for more than one day, obtain at the Parking Office.

**Important:** If you are planning to sell a decal vehicle, contact the Parking Office for information regarding replacement of the decal *before* sale.

## 2. Loading/Unloading and Service Permits

A permit for loading or unloading can be obtained at the Information Booth or at the Parking Office. Permits are valid only for the date, time, and location specified.

## 3. Visitor Parking

Ticket-dispensing machines are located in several campus locations. The primary visitor parking areas are structure 5 (west) and structure 6 (east). Permits purchased from these machines are valid only in the lot where purchased and/or lots designated for student parking. These areas are enforced at all times. Directions may be obtained at the Information Booth located at the Chemical Sciences Laboratory Building, or by calling 619-594-6671.

## 4. Vendor Parking

Vendors should contact the Parking Office, 619-594-6671, for specific information regarding the cost and parameters of business permits.

## 5. Group Parking

Request for group parking for events on campus must be made in advance and in writing. Arrangements can be made by calling the Parking Office, 619-594-6671. There is a fee associated with such group parking.

## 6. Guest Parking

Departments may purchase guest parking permits in advance from the Parking Office. Otherwise, guests shall be directed to pay parking areas. Call the Parking Office for further details.

## PARKING VIOLATIONS/APPEALS

If an individual feels that a citation is in *error*, forms requesting administrative adjudication are available outside of the business office of the Department of Public Safety at SS Building, east of Campus. Students are reminded that the University reserves the right to withhold all University services from students who have unpaid parking fines.

## LOST OR STOLEN PERMITS

1. Stolen parking decals or permits will not be replaced by the University without charge unless a complete police report is filed with the Department of Public Safety, the permit or decal was properly displayed, and physical evidence of the theft is present.
2. **Lost parking decals or permits will, under no circumstances, be replaced by the University.**

## MOPEDS/MOTORCYCLES

A "moped" is any motorized vehicle which is also capable of being operated by pedal power. If a two-wheeled vehicle cannot be operated by pedal power, it is a motorcycle.

All motorcycles must bear current University parking decals and must park only in spaces designated for motorcycle parking. Class IV endorsements are required on the driver's license of all motorcycle operators.

All mopeds must also bear current University parking decals if parked on campus. Mopeds and/or motorcycles may be operated only on curbed roadways, unless such roadways are posted prohibiting operation.

Violators of these regulations will be subject to citation and/or being towed at owner's expense.

## CAMPUS SPEED LIMIT

Unless otherwise posted, the maximum campus speed limit is 15 miles per hour. When roads are wet and slippery, 15 miles per hour may be considered unsafe.

## BICYCLES

Bicycles may be operated only on curbed roadways, unless such roadways are posted prohibiting operation. Bicycles being operated upon roadways are subject to all provisions of the California Vehicle Code. Violators are subject to citation.

Bicycles parked on campus must display a valid California bicycle license at all times. Bicycles may *not* be parked on pedestrian walks, wheelchair ramps, in or near buildings, attached to trees or railings, or any other place not specifically designated for parking. Bicycles parked improperly are subject to impoundment.

## SKATEBOARDS/SKATES/ROLLERBLADES

Skateboards/skates/rollerblades shall not be operated in or upon any portion of the campus, its roadways, or parking facilities. Violators are subject to citation.

## ESCORT SERVICE

The Department of Public Safety provides an Escort Service for the campus. The service operates dusk to dawn and can be accessed by telephoning 619-594-6659, by using the campus "emergency" telephones located throughout the campus and parking areas, or by using (free of charge, dial 7-1-1) campus pay telephones.

Certain restrictions apply to the Escort Service. Call 619-594-6659 (dusk to dawn) or 619-594-6671 (business days/hours) for details *before* you need the service.

## CARPOOL/RIDESHARE PROGRAM

Commuting to campus continues to be a major problem for most students, faculty and staff at San Diego State University. The Carpool/Rideshare Program provides a free computerized match list for commuters who would like to carpool to campus.

For a free matchlist of people who live and work near you, just submit an online application at [www.sdcommute.com](http://www.sdcommute.com), then click on the School Pool icon.